

**NAPIER COMMUNITY CHILDCARE CENTRE TRUST
ANNUAL GENERAL MEETING**

**HELD ON 19 July 2011
AT Port Ahuriri Children's Centre**

MEETING COMMENCED AT: 6.37PM

CHAired BY: Claire Bunce

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PRESENT

Present - Trustees: Claire Bunce, Charlotte Chapman, Cath Wilde, Vicki Lawson, Debbie Viljoen, Chris Joyce

- Staff Trustees: Elizabeth Wynyard, Christine Downing

- Staff: Lynda Clark, Michelle Greene, Carolyn Anderson, Barbara Martin, Nicola Brown (minutes), Laura Budge, Louise Cross, Raewyn Swayn

- Parents: Rawinia Lewis, Scott Morgan, Wendy Orchard, Trudi Rabbitte

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APOLOGIES - Nil

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MINUTES OF THE PREVIOUS MEETING

Moved the adoption of the minutes of the previous AGM, held 26 May 2010 at City Children's Centre. Charlotte/Debbie

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CHAIRPERSONS REPORT

Tabled by Claire. Vicki/Chris

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TREASURERS REPORT

Read and tabled by Catherine. Claire/Charlotte

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PORT & CITY SUPERVISORS REPORT

Tabled by Lynda Clark, Managing Supervisor. Chris/Elizabeth

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GENERAL BUSINESS

a)

• ***Election of Trustees***

Each current trustee and prospective parent trustees all spoke at the meeting and introduced themselves. A vote by ballot was then undertaken. While the ballots were counted the staff trustees were elected. It was moved to elect Elizabeth Wynyard from Port. Cath/Deb
It was moved to elect Laura Budge from City. Chris/Charlotte

The new trustees are as follows:

City – Chris Joyce, Charlotte Chapman, Vicki Lawson; Port – Cath Wilde, Debbie Viljoen, Trudi Rabbitte

It was moved to destroy the ballot papers – Charlotte/Cath

b)

• ***Appointment of Honorary Solicitor***

Vicki moved the ongoing appointment of Sainsbury Logan and Williams as solicitors to the Trust. Noted Adrian Barclay is the solicitor. Seconded by Chris

c)

• ***Appointment of Honorary Auditor***

Cath moved the change of appointment of Gillick & Heal accountants as Trust Auditors. Seconded by Debbie. Brown Webb to be advised via letter of change

d)

• ***Appointment of Chairperson***

It was moved that Chris Joyce be appointed the new Chairperson of the Trust. Cath/Vicki

e)	<ul style="list-style-type: none">• <i>Appointment of Treasurer</i> It was moved that Cath remain the Treasurer. Chris/Charlotte	
f)	<ul style="list-style-type: none">• <i>HR Liaison</i> It was moved that Debbie remain the HR Liaison for the Trust. Chris/Charlotte <p>MEETING CLOSED AT 7.15pm</p> <p>These minutes are a true and accurate record.</p> <hr/> <p>Claire Bunce Chairperson Trustee authorised on behalf of the Napier Community Childcare Centre Trust</p>	