

**NAPIER COMMUNITY CHILDCARE CENTRE TRUST
ANNUAL GENERAL MEETING**

HELD ON 25 June 2013

AT Port Ahuriri Children's Centre

MEETING COMMENCED AT: 6.15PM

CHAired BY: Christine Joyce

1 PRESENT

Present - Trustees: Chris Joyce, Rawinia Lewis,
Trudi Rabbitte, Jessica O'Sullivan
- Staff Trustees: Megan Garrett, Sarah Churcher
- Staff: Lynda Clark, Carolyn Anderson, Barbara Martin,
Nicola Brown (minutes), Michelle Greene
- Parents: Lisa Linton

2 APOLOGIES – Harry Machiela

3 MINUTES OF THE PREVIOUS MEETING

Moved the adoption of the minutes of the previous AGM, held 3 July 2012 at City Children's Centre. Trudi/Rawinia

4 CHAIRPERSONS REPORT

Read and tabled by Chris. Rawinia/Jessica

5 TREASURERS REPORT

Read and tabled by Rawinia. Trudi/Megan

6 PORT & CITY SUPERVISORS REPORT

Tabled by Lynda Clark, Managing Supervisor. Rawinia/Chris

7 GENERAL BUSINESS

a) • ***Election of Trustees***

Nominations were received and it was moved to elect:

- Chris Joyce (Chairperson) – City
- Rawinia Lewis (Treasurer) - City
- Trudi Rabbitte (HR Liaison) – Port
- Jessica O'Sullivan - Port
- Harry Machiela – Port
- Sarah Churcher (Staff) – Port
- Megan Garrett (Staff) - City

b) • ***Appointment of Honorary Solicitor***

Chris Joyce moved the ongoing appointment of Sainsbury Logan and Williams as solicitors to the Trust. Noted Adrian Barclay is the solicitor. Seconded by Rawinia Lewis

c) • ***Appointment of Honorary Auditor***

Chris Joyce moved the ongoing appointment of Gillick & Heal accountants as Trust Auditors. Noted Anne Heal is the auditor. Seconded by Jessica O'Sullivan

MEETING CLOSED AT 6.30pm

These minutes are a true and accurate record.

Chris Joyce
Chairperson
Trustee authorised on behalf of the
Napier Community Childcare Centre Trust