



City Children's Centre - NEWSLETTER NOVEMBER 2011

NGA MIHI MAHANGA KIA KOE - WARM GREETINGS TO YOU ALL

Kia Ora

There are not that many weeks left until the end of the year, and we are aware that things are getting busier. With the up-coming festive season, we take this opportunity to remind all parents/whanau that we will be unable to allow you to take your child if we suspect that you are under the influence of alcohol. In order to avoid any unnecessary embarrassment please make arrangements for someone else to collect your child if you have a work function. Your children are too precious to put at risk.

Children's Christmas Party:

The children's Christmas party will be on **Friday 16th December, starting at 2.30pm**. We hope that you keep this day free on your calendar! As we will be having a shared afternoon tea, we ask for a small plate (preferably disposable) of food. We would appreciate this being brought in in the morning, so our chef can prepare the foods. Please remember that we do have children with allergies, so **ABSOLUTELY NO NUTS**. Also for safety, please no toothpicks. We appreciate your support with this. Please bring a small, **NAMED** gift (no more than \$10) for your child to put in Santa's sack. Siblings are also invited to attend. If you would like them to receive a gift, please provide a small named gift for them as well. *We would like you to be aware that the sibling gifts will be given out **after** all the children who attend the centre receive theirs.*

Christmas raffle:

We are collecting for our Christmas raffle. Tickets will be \$2 and, as usual this will be drawn at the children's Christmas party on Friday 16th December. We would appreciate donations of non-perishable items for our hampers. Please leave these items in the trolley outside the toddler room. Tickets will be distributed at the end of November.

Fundraising Calendars/Diaries/Cards:

By now you should have received the order forms for the calendars, diaries or cards. Orders are due back by **18 November**. Prices are as follows = Diary - \$15.00, Cards - \$12.00, Calendars - \$10.00 with art, \$12.00 with photo.

GENERAL REMINDERS:

Christmas Holidays:

Thank you to all those who have returned their children's holiday forms. We would like to remind you that over the Christmas/New Year period there will be **NO EXTRA DAYS** available for children. Also, now that the holiday bookings have been confirmed, we must stress that during this period any booking variation will incur a **\$50 daily** unscheduled absence fee. This is in addition to the regular weekly fee. In the event that your child is absent through sickness, we will require a doctors certificate.

WE WOULD ALSO LIKE TO REMIND YOU THAT THE CENTRE WILL BE CLOSING AT 3.00PM ON FRIDAY 23rd DECEMBER. PLEASE ENSURE YOUR CHILD IS COLLECTED FROM THE CENTRE BY THIS TIME.

IMPORTANT NOTICES FOR ALL PARENTS:

Fee increase:

By now you should have seen the memorandum from the Board of Trustees regarding the fee increase. The new fee structure will take place from 2nd January 2012, and is outlined below. You will receive a letter shortly advising of your new fees.

DAILY RATES	
Five days	\$220
Four days	\$200
Three days	\$150
Two days	\$100
One day	\$50

Referral Incentive:

You may have a notice about this on the way into the centre. If you refer a family to either of the centres, once the family has been attending for 3 months, you will receive a one week rebate of your current weekly fees via a credit to your account. To be eligible for this rebate, your referred family must mention your name of the time of their enquiry or enrolment. Please be aware that the rebate only applies to the fee payable by parents and excludes WINZ subsidy and 20 Hours Free ECE.

If you have any questions regarding this, please contact the Managing Supervisor, Lynda Clark.

Lynda Clark and Michelle Greene
Managing Supervisor Assistant Supervisor