

| Item | NAPIER COMMUNITY CHILDCARE CENTRE TRUST, GENERAL MEETING | | |
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| | MONTHLY MEETING HELD ON 21 June 2010 at City Children's Centre. | | |
| | MEETING COMMENCED AT 7.05pm CHAired BY: Claire Bunce | | |
| | PRESENT Trustees: Claire Bunce, Chris Joyce, Charlotte Chapman, Cath Wilde Staff Trustees: Carolyn Anderson Staff: Michelle Greene, Nicola Brown (minutes), Julez Mackenzie, Barbara Martin | | |
| 2 | APOLOGIES – Cath Digby, Debbie Viljoen, Campbell Leckie, Christine Downing, Lynda Clark | | |
| 3 | MINUTES OF PREVIOUS MEETING Moved minutes of the previous meeting, held 26 May 2010 at City Children's Centre be accepted as true and correct. Chris/Charlotte | | <i>Claire</i> |
| 4 | MATTERS ARISING FROM PREVIOUS MEETING | | |
| 5 | Playground at Port –As per Lynda's supervisor report – all documentation is now with the Council and it doesn't appear there will be any further hold ups. | | |
| 6 | Kindy fence at City – Unsure where this is at but hope to have more information for next Trust meeting. Wayne has been instructed to commence work. There have been several people interested in purchasing the old iron. This will go to tender and the money raised from this will go into City fundraising. | | |
| 7 | STANDING MATTERS – Nil | | |
| 8 | CORRESPONDENCE i) Letter from Lion Foundation acknowledging our thank you letter and expressing how good it was to hear from organisations they have supported. | | <i>Nicola</i> |
| 9 | FINANCIAL REPORT – as tabled. Cath and Nicola expressed concern over the financials and how they still did not appear to give us an accurate overview of how we are going especially as it is June and still no idea where we are at. Cath, Nicola and Barb to investigate further and contact accountants for explanations and a solution asap. | | <i>Cath</i> |
| 10 | CITY/PORT SUPERVISOR REPORT - Nothing further to add | | <i>Lynda</i> |
| 11 | CITY STAFF REP / ROOM REPORTS - Nothing further to add. | | <i>Julez</i> |
| 12 | PORT STAFF REP / ROOM REPORTS Nothing further to add. | | <i>Carolyn</i> |
| 13 | FINANCIAL AND CENTRE ADMINISTRATION REPORT As tabled. Concern was noted over the state of the overdue accounts at City. Extra work is being put into ensuring this problem is rectified. | | <i>Nicola/ Barb</i> |
| 14 | GENERAL BUSINESS a) Grant applications – Eastern and Central have advised they will look at our application on 29 & 30 July and a decision will be given on 6 August. We have received \$5,000.00 from the Lion Foundation. Endeavour declined our application but it was to be placed forward at their next meeting. Pub Charity declined our application. b) WN Joinery – The account from WN Joinery in the sum of \$270.00 is to be taken out of Port sundry expenses. This account relates to supplying further drawings and meeting with a Napier City Council inspector. Claire/Cath c) Two quotes were received for replacing City kindy room ceiling fan. Electricians HB \$419.61 incl GST and Bruce Moroney \$382.50. It was moved to purchase the fan from Bruce Moroney Electrical. Charlotte/Cath | | <i>Lynda Barbara</i> |
| 15 | DATE OF NEXT TRUST MEETING 27 July 2010 – At City Children's Centre | | |

MEETING CLOSED AT 7.26pm
These minutes are a true and accurate record.

Claire Bunce
Trustee authorised on behalf of the
Napier Community Childcare Centre Trust