

Port Ahuriri and City Children's Centres Supervisors Report October, 2011

PORT AHURIRI CHILDREN'S CENTRE. – (Licenced for 50 children)

Monday	Tuesday	Wednesday	Thursday	Friday	
44	50	50	50	49	97%

Registered Teacher Average:

June - September (Actual) = 91%

October - January (Provisional) = 90%

CITY CHILDREN'S CENTRE – (Licenced for 45 children)

Monday	Tuesday	Wednesday	Thursday	Friday	
34	43	43	40	41	89%

Registered Teacher Average:

June - September (Actual) = 85%

October - January (Provisional) = 83%

(Unfortunately there was an error in the enrolment figures in last months supervisor's report which I didn't notice until I returned from leave. Enrolment figures are projection for the next month not the actuals from the past month as these figures include child absences. I did send an email to the trustees but I haven't heard back from anyone so I am assuming that the email is floating somewhere out there in cyberspace).

Relicensing

I have been in touch with the Ministry regarding the relicensing of both centres next year. As it happens, it was timely that I rang as they had received a letter some years ago regarding our preferred re-licensing date however it only referred to City Centre and so there was actually nothing on record for Port Centre. Port has now been scheduled for 2nd April, 2012 and City 18th July, 2012. The ministry advises that I will be invited to attend a cluster meeting with other stand alone centres either late this year or early next year, where I will be fully informed of the procedure. I have also been advised that it is imperative that we document any changes we make from now until the relicensing date.

Staff initiative

Over the past month the nursery staff at Port Centre have trialed using kitchen tidy-liners inside their nappy disposal units rather than the Sangenic capsule refills. They have found them very effective and there has been no issues of lingering smells etc. Generally we go through approximately 6 boxes of capsule refills a year with each box costing about \$250.00. Total cost of \$1500.00 per centre. The kitchen tidy liner bags cost \$1.51 per month, hence needless to say, I will be phasing out the refills at both centres. A big thumbs up to the Port nursery staff. Well done ladies.

Maintenance

There have been a few one off bills over the last few weeks, **City Centre** = shade sails needed repairing, sensor in kindergarten room needed replacing as it was faulty resulting in false activations of the alarm, **Port Centre** = cost to have shade sail put up in toddler room- we pay for this every year due to its size.

Fundraising

Both centres have begun working on their end of year fundraising ventures, -calendars and raffle. Jo and Christine will be responsible for organizing, collecting money and liaising with parents while at Port Carolyn and Liz will be doing the same. Staff will decide at their next staff meetings what the proceeds will be going towards.

Chalk orders.

City centre has received two vouchers from the Chalk orders totaling approximately \$250.00. This money will go towards resources for the children. Port centre is still taking orders.

Staff on leave.

We have several staff on leave over the next month or two. To those on holiday – hope you have a lovely break, - to those on practicum – good luck and I look forward to your reflections, to those on study leave – study hard, to those attending the Childspace Conference – I am sure you will find it insightful and finally to Julie who will be on 6 weeks leave recovering from an operation – wishing you a speedy recovery.

A big thank-you to Michelle and Carolyn for taking over the helm while I was on holiday, I really enjoyed the break. A big thank-you also to Barb for showing prospective parents through Port centre and Nicola for writing the supervisors report.

Lynda